



November 1, 2016

Greetings to you through Christ our Lord from the Mission Outreach and Justice Committee (MOJC). We invite organizations engaged in any aspect of social justice or service within Mission Presbytery and needing financial support to apply for a grant for 2017.

The Grant Request Form and Guidelines documents are available on the Presbytery website. Fill out the form and submit your request along with all applicable supporting documentation to the Presbytery office. Requests received after Friday, January 20, 2017 will not be considered. Note that the Request Form and Guidelines document have changed. Please read over the Guidelines carefully before completing your application. This year we are especially interested in how each applicant measures the impact of their work and receiving quantitative data on their results.

Last year, our evaluators reported that several applicants did not provide all of the required documentation requested. This year, applications without all of the documentation may be disqualified.

Electronic submittals are encouraged. Acceptable document formats are Microsoft Office (doc, docx, xls,xlsx) and PDF. Image formats such as JPEG or BMP are strongly discouraged.

Striving to be good stewards of the Presbytery resources and acting with maximum transparency, we require applicants to provide financial data with an application. Organizations with a budget exceeding \$750,000 must submit a copy of the most recent independent audit. Organizations with smaller budgets must submit a copy of their most recent independent Financial Audit/Review. Organizations with annual income less than \$100,000 may submit a notarized copy of an annual financial report approved by the Board of Directors and signed by the board president. Acceptable audits or reviews must cover a fiscal year ending within the previous 18 months.

May God bless you with the vision, creativity and enthusiasm you need to serve those who look to you for help.

In Christ,
Krin Van Tatenhove
Chair, MOJC

- We are Mission Presbytery, serving Christ in the World. In the Reformed Tradition, together we

- Establish and equip congregations and sessions to carry out their missions;
- Recruit, receive, ordain, develop, and care for those called to service in the church;
- Enable mission and witness to the Gospel that congregations cannot accomplish alone; and
- Steward our resources faithfully and generously.

- We are better together.

RE Ruben Armendariz
Associate General Presbyter

Rev. Tricia Tedrow
Stated Clerk

Rev. Kathy Anderson
Director, John Knox Ranch

RE Lita Simpson
Youth & Young Adult Min.